



Questions? Please contact your EDI solutions reseller for help with EDI enrollment forms.
12/21/10 (NF, IE)

PHP of Northern Indiana (12399) Enrollment Instructions –Professional ERA

- ✓ **BEFORE enrolling, you MUST have a Practice Insight EDI customer account # with billing provider record added.** Please contact your EDI solutions reseller to confirm your EDI account setup.
- ✓ **Make sure all required information is complete and accurate.** Recheck to make sure provider IDs are valid. Invalid or incorrect Provider IDs will cause the enrollment to be delayed or rejected.
- ✓ **Keep a file copy of the enrollment form that was faxed,** in case you need to follow up on the request.

**Fax Completed Forms To-
Practice Insight
713-333-0138**

837- CLAIMS Provider Enrollment (New or Change of Service)

No EDI Enrollment required.

835 – ERAs Electronic Remittance Request (New or Change of Service)

If the provider has never registered for ERA files -Or if the provider currently receives 835 ERA files and wishes to authorize Practice Insight to retrieve their 835 ERA files, the provider must complete this form-

1. Practice Insight 835-ERA Provider Enrollment Form (1 page)
ENTER data specific to the Billing Provider to complete this form.

ALLOW 2-4 WEEKS FOR PROCESSING

If the provider does not begin receiving ERAs and/or does not receive confirmation of enrollment within 30 days after submitting this request, the provider should contact their Support Vendor for assistance.



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835-ERA Provider Enrollment Form

Provider Information						
Provider Name:						
Billing NPI:		Tax ID:		Exclusive Provider ID: (If Applicable)		
Telephone Number:			Fax Number:			
Primary Address:						
City			State:		Zip:	
Billing Address:						
City:			State:		Zip:	
Contact Information						
Contact Name:						
Telephone Number:			Email:			
EDI Information						
Support Vendor / Reseller:				EDI Cust #:		
Payer Name:				Payer #:		
Receiver Information						
Receiver Name:	Practice Insight, LLC					
Telephone Number:	713.333.6000	Fax Number:	713.333.0138			

Please Allow 2-4 Weeks For Processing