
Medicaid - WASHINGTON Enrollment Instructions – Professional Claims and ERA

- ✓ **BEFORE enrolling, you MUST have a Practice Insight EDI customer account # with billing provider record added.** Please contact your EDI solutions reseller to confirm your EDI customer account setup.
- ✓ **Make sure all required information is complete and accurate.** Recheck to make sure provider ID #s are valid. Invalid or incorrect provider IDs will cause the enrollment to be delayed or rejected.

**Providers must use the online Provider One Portal Enrollment
to register for EDI transactions.
BEFORE the provider can go online to register, the provider MUST FIRST obtain a
"Provider One" logon id and password.**

**To obtain Provider One Logon ID and password...
Go to the Provider Information Link at
http://hrsa.dshs.wa.gov/providerone/documentation/Registration/Providers_Using_BACH.htm
COMPLETE Step 1 to obtain log on and password.**

837- CLAIMS and 835-ERAs Provider Enrollment (New) or (Change of Service)

To begin EDI registration, providers should have their new login credentials and use the following link: <https://www.waproviderone.org/>

- Steps 1-10: Complete these steps
- Step 11: Indicate "Billing Agent / Clearinghouse"
- Step 12: Complete if required
- Step 13. Enter Practice Insight ID - **1054178**
Under the Authorized Column change these transactions to **YES**:
 - 277 - Claim Status Response and
 - 277U - Unsolicited Claim Status Response.
 - 835 - Select to receive ERA files through Practice Insight
- Step 14: Complete if required

ALLOW 2-4 WEEKS FOR PROCESSING

For assistance with online registration, contact the Provider One Help Desk at 1-800-562-3022 (Follow prompts- "Provider Services", "Claims", "Medical", then say provider's NPI #.) or, send an email addressed to providerone@dshs.wa.gov