
MEDICAID – WISCONSIN Enrollment Instructions – Professional ERA ONLY

- ✓ **BEFORE enrolling, you MUST have a Practice Insight customer account # with billing provider record added.** Please contact your EDI solution reseller to confirm your EDI account setup.
- ✓ **Make sure all required information is complete and accurate.** Recheck to make sure provider IDs are valid. Invalid or incorrect provider IDs will cause the enrollment to be delayed.
- ✓ **Make a copy of the completed enrollment pages.** Note the date and method of submission. Keep a copy of your request, in case you should need to follow up on the status of the enrollment.

COMPLETE ONLINE REGISTRATION AT-
www.forwardhealth.wi.gov

837 - CLAIMS Billing Provider Enrollment (New) or (Change of Service)

No EDI Enrollment is required. The provider can begin submitting claims.

835 - ERAs Electronic Remittance Agreement (New) or (Change of Service)

If the provider has never registered for ERA files -Or if the provider currently receives 835 ERA files and wishes to authorize Practice Insight to retrieve their 835 ERA files, the provider must complete the following steps:

1. The requester must go to www.forwardhealth.wi.gov and click "Login" on far right.
2. Once logged in with username and password click "Designate 835 Receiver".
3. You will be prompted to a Designate Trading Partner screen and you must enter Practice Insight's Trading Partner ID: **100000787**.
4. Once Practice Insight is found as a Trading Partner, click "Save", and the online registration is complete.

NOTE: Once the information is saved, the provider should receive his/her first 835-ERA within 48 hours.

ALLOW 1 WEEK FOR PROCESSING

If it has been over 7 days since your request was submitted and you have not yet received your first 835-ERA file , contact your reseller or software support vendor for assistance or call ForwardHealth Help Desk at 1-866-908-1363.